



MOVING NOTIFICATION FORM

**MOVING OR PLANNING TO MOVE WITHIN
PISCATAWAY AT THE END OF THIS SCHOOL YEAR?**

1. Contact the Enrollment Office and schedule a virtual appointment for an ADDRESS CHANGE to provide your proof of continued residency in Piscataway. The Enrollment Department can be reached at 732-572-2289 ext. 2-2573.

**MOVING OR PLANNING TO MOVE OUT OF
PISCATAWAY AT THE END OF THIS SCHOOL YEAR?**

1. Complete the form below and submit via email or drop the form off at the main office of your child's school.
2. Gather and return any school belongings, i.e. iPad, iPad accessories, books uniforms etc.
 - a. Complete steps one and two and submit the form and school items to your building secretary. Withdrawal and your transfer cards will be prepared no later than June 16, 2022.
3. One form must be completed per child and if they attend different schools it must be submitted to their assigned school.

NAME OF STUDENT: _____ **ID#:** _____

SCHOOL: _____ **GRADE:** _____

CURRENT ADDRESS: _____

FORWARDING ADDRESS: _____

SCHOOL STUDENT IS TRANSFERRING TO (if available):

NEW SCHOOL NAME: _____

NEW SCHOOL ADDRESS: _____

CITY/STATE/ZIP CODE: _____

STUDENT'S LAST DAY IN ATTENDANCE: _____

PRINT NAME OF PARENT/GUARDIAN: _____

PARENT/GUARDIAN SIGNATURE: _____

DATE: _____

*** Should your child be attending a new school, please be advised that failure to complete this process may delay their transportation, classroom assignments, and start dates. ***

For office use only. Check returned items:

- iPad and accessories
- School belongings (books, uniforms etc.)
- Verified fees are resolved

Office staff signature:
